

## Bookworm Submission Form

Authors/Parents—

Things to do (Please!):

- Include this completed form with each manuscript submission.
- Use the Bookworm Template to type story (template located on EH website, PTA link, Flyers and Docs.).
- Indicate all page breaks on your manuscript. Page breaks determine illustration.
- 15 page limit for all manuscripts.
- Please edit for spelling, grammar and punctuation.
- For your Author's page, include a short biography at the end of your book.
  - Include a short biography for illustrator, if different from author.
  - Email an electronic picture of the author/illustrator for bio page when returning manuscript.
- All book covers **must be** illustrated by the author or illustrator. **The BW team will no longer design covers.** Cover paper will accompany the final, printed manuscript when it is returned to you for illustration.
- E-mail this form, completed manuscript and scanned author/illustrator photo to Laurie Verderame at [freeme64@verizon.net](mailto:freeme64@verizon.net).

Things to remember (Pretty please!):

- Proofread all pages before submitting.
- Do not illustrate manuscript until it is returned from the BW team. It will be sent to you using inter-school mail.
- Feel free to work with a partner who illustrates the book and cover.
- If you would like to have your "About the Author" page appear on the BW Mural in school, please have a parent's approval below.
- Limit two books per student, per school year.
  - If stories are longer than 15 pages, please consider writing *Volumes* or *Parts*.
  - All manuscripts due no later than **APRIL 16, 2012**; completing a book earlier in the year means more students will get to read it in the school library!

PLEASE COMPLETE:

1. **Book Title:**
2. **Author's Name:**
3. **Illustrator's Name (if different):**
4. **Parent email address:**
5. **Teacher/Grade:**
6. I give my approval to have my student's "About the Author" page appear on the school mural: \_\_\_\_\_ (Name of Parent)
7. Manuscript proofread and approved by: \_\_\_\_\_ (Name of Parent)

Thanks for your assistance...we look forward to working with you!